

Certificate: Handover of Scaffolding to User



Use this certificate to record the particulars of the scaffolding that you have erected and communicate the capacity of the scaffolding to the User.

Site: <input style="width: 90%;" type="text"/>	Reference: <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>										
Location: <input style="width: 90%;" type="text"/>	Erected by: <input style="width: 90%;" type="text"/>										
Date: <input style="width: 90%;" type="text"/>	Copies to: <input style="width: 90%;" type="text"/>										

Description of section of scaffolding to be handed over (use grid line and/or references to identify section)	<input style="width: 95%; height: 30px;" type="text"/>
Maximum loading capacity of Working Platforms (in kg/bay, or for non-standard bays in kg/m ²)	<input style="width: 95%; height: 30px;" type="text"/>
Maximum number of Working Platforms provided (do not exceed this number)	<input style="width: 95%; height: 30px;" type="text"/>
Number and loading capacity of Loading Platforms (include details of location & use restrictions - if any)	<input style="width: 95%; height: 30px;" type="text"/>
Identify the person responsible for making periodic inspections (to be agreed with the User / Client)	<input style="width: 95%; height: 30px;" type="text"/>
Identify the person responsible for authorising modifications (to be agreed with the User / Client)	<input style="width: 95%; height: 30px;" type="text"/>
Results of pull-out tests undertaken on ring bolt anchors (where used)	<input style="width: 95%; height: 30px;" type="text"/>
Detail the design information necessary to enable other competent persons to make a full inspection of the scaffold during use (i.e. type and spacing of ties; plan bracing; ledger bracing; facade bracing)	<input style="width: 95%; height: 80px;" type="text"/>

We have:	<small>(tick when done)</small>
Erected the scaffolding in accordance with the details above and our quotation: _____	<input type="checkbox"/>
Inspected the scaffolding in accordance with our scaffolding inspection procedures	<input type="checkbox"/>
Inspected the scaffolding and completed GA3 Form, or similar (attached)	<input type="checkbox"/>

You must:	<small>(tick to confirm you understand)</small>
Make sure that the scaffolding is used in accordance with the details above	<input type="checkbox"/>
Not alter the scaffolding or overload the scaffolding during use	<input type="checkbox"/>
Make arrangements to have the scaffolding inspected at least every 7 days (see GA3 form)	<input type="checkbox"/>

Signed: <input style="width: 90%; height: 30px;" type="text"/> Scaffolding Erector; or Scaffolding Company	Signed: <input style="width: 90%; height: 30px;" type="text"/> Scaffolding User; or Contractor
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Source: Health and Safety Authority's Code of Practice for Access & Working Scaffolds (2008)